

**APPLICATION FOR INCLUSION IN THE
COUNTRY DANCE AND SONG SOCIETY, INC., GROUP EXEMPTION**
116 Pleasant St Suite 345, Easthampton MA 01027

1. Name of CDSS Group Affiliate _____
2. Our group regularly grosses (check one) _____ more than \$50,000 per year (FR 1) _____ less than \$50,000 per year (FR 2).
3. Our fiscal year begins _____ and ends _____.
4. Contact person _____
5. Address _____
6. Phone and email _____
7. Officer responsible for annual financial statement if other than above (name, address, phone, email) _____

8. Group's mailing address _____

9. If mailing address is a post office box, we also need a street address for one of the group's officers:

10. Employer Identification Number (EIN) _____
(Obtainable from your local IRS Service Center; request an application form SS-4.)
11. Has your group ever applied to the IRS for recognition of exemption from Federal income tax?
Yes _____ No _____

If yes, have you received a ruling or determination letter relating to exemption that is currently in effect?
Yes _____ No _____ *If you have such a ruling or determination letter, please enclose a copy of it with this application.*
12. Please enclose with this application the following:
 - a. a copy of the group's bylaws and organizing document (such as Articles of Incorporation, if any);
 - b. a copy of your most recent year-end financial statement (newly-organized groups may substitute a projected budget; established groups should submit a balance sheet as well as an income/expense statement);
 - c. a list of your officers, with their official titles, addresses, phones and emails;
 - d. a check or money order in the amount of \$125 payable to CDSS for the application fee. (If the group is applying for membership at this time, the tax exempt application fee is *in addition* to the Group Affiliation dues. In future years, both the membership dues (currently \$85) and the tax exempt renewal fee (currently \$75) need to be paid annually.

13. Please read and sign the following statement:
I am a duly authorized officer of the applicant group. I have read and understand the information sheet entitled Guidelines for Applying for Inclusion in the CDSS Group Tax Exemption Ruling. I verify that to the best of my knowledge and belief, the applicant is an affiliate of The Country Dance and Song Society, Inc., (CDSS), subject to its general supervision or control within the meaning of applicable IRS regulations, is not a private school, is eligible to qualify for exemption under section 501(c)(3) of the Internal Revenue Code, and is not a private foundation as defined in section 509(a) of the Code. CDSS is authorized to include the applicant in its group exemption letter.

Signature _____
Title _____ Date _____